



St. Bruno School
Remote Learning
2020 – 2021

Appendix to St. Bruno School Handbook

As information changes, you will be notified as soon as possible regarding adjustments.

Remote learning will be different for the 2020-2021 school year than what teachers did in the spring. The St. Bruno Academic team and staff have been working throughout the summer to determine how each grade will implement an e-learning plan that is focused on standards and supported through our instructional resources.

St. Bruno has been approved to provide our own remote learning model for our students who will not be returning for in person instruction. Both Face to Face Learners and Remote Learners will follow the same standards-based curriculum in the core subjects of Math, ELA, Science, Social Studies and Religion. I believe the St. Bruno Staff is ready for the challenges this school year may bring and we are dedicated to our St. Bruno families to do our very best. We are Trailblazers! We can do this!

- As you might expect, we are still duty-bound to the directives from the Governor, the Illinois Department of Public Health and the Archdiocese of Chicago, as well as the unpredictable nature of the Coronavirus itself. Accordingly, even the most well-devised plan may need to be changed, likely on short notice, at any time in the months ahead. We will continue to monitor updates and share them with you as they become available to us.

Remote Learning Overview:

Monday, August 24 – School Begins

- St. Bruno Remote Learners will begin their school year on Monday, August 24.
- St. Bruno Remote Learners will follow the same rules as listed in the handbook for St. Bruno Face to Face Learners.
- A Change from Remote Learning to Face to Face Learning can only take place at the end of a trimester.
- St. Bruno Remote Learners must check their schedule and be ready for all Teacher Check Ins throughout the day.
- Remote Learning per student costs are the same as the Face to Face Learners and therefore tuition and fees are the same rate for the 2020 – 2021 school year.

Health Protocol:

Parents will contact the school office if anyone from your family has contracted COVID-19.

Visiting the Office:

- Adults and parents visiting the school are asked to make an appointment ahead of time by calling 773-847-0697.
- If you need to stop in for any reason, you must have your temperature taken, be wearing a mask and maintain social distance.
- If you need to speak with Mrs. Kubik, please use the social distancing markers and wait your turn to enter the office. If at all possible, please call ahead of time to schedule an appointment.

Curriculum:

- St. Bruno Students will follow the same standards-based curriculum in the core subjects of Math, ELA, Science, Social Studies and Religion.
- Focus will be on Priority Standards and Archdiocese Benchmarks, which follow the Illinois Common Core State Standards Curriculum.
- Diagnostic Assessments will be administered to facilitate academic planning.

Learning Platforms:

- St. Bruno Students and Teachers will use two learning platforms for the new school year to organize assignments/lessons:
 - PK - 2nd Grade will use Seesaw
 - 3rd - 8th Grade will use Google Classroom
- These platforms will be utilized in the classroom and for remote learning purposes.
- News for St. Bruno Parents will be posted on both learning platforms.
- Daily Schedules, Check-In times, required videos, digital lessons, daily assignments, reviews, i-Ready and homework with due dates will be posted on both learning platforms.

Grading:

- Grading Policy and Expectations for Remote Learners will follow the Policies stated in the School Handbook for Face to Face Learners.
- St. Bruno Teachers will provide timely feedback on any assignment or lesson.
- St. Bruno Parents of students in Grade 1 through 8 can check PowerSchool for students' academic progress.

Video Conferencing:

- Zoom meetings will be used to communicate with families on a regular basis about classroom activities, student progress and to provide a space for families to ask questions.
- Zoom meetings will be used between Teacher and Remote Learners for Check Ins, discussions, clarifications, remediations. Students will be required to have their camera on throughout the Zoom Session and an appropriate background.

Office Hours:

- Each teacher will have office hours after school one day per week.
- These office hours will be for the parents of both Remote Learners and Face to Face Learners.
- During these office hours, parents will be able to ask questions or express concerns.
- You can also email the teacher at any point of the day expecting a response within 24 – 48 hours of the email.

Uniforms:

- St. Bruno Remote Learners are expected to be dressed for school.
- All St. Bruno students are allowed to wear their gym uniform (e.g., gym shorts, sweatpants, and gym t-shirt) or spirit wear (e.g., St. Bruno soccer or basketball shorts with St. Bruno spirit wear).
- These changes will be in effect for the first trimester: August 24 – November 13.

School Mass:

- Weekly Mass will be noted on Daily Schedules.
- Mass can be attended by logging in to St. Bruno Church's website www.stbrunochicago.org and clicking on the Live feed on the homepage.

Large Gatherings and Special Events:

- Large group gatherings, such as assemblies, parent group meetings and special events, will only be held virtually.

Family Trips:

- While the Archdiocese discourages out of town travel during the school year, we understand that some families may be traveling. Please consider the health and well-being of our school community when doing so, and follow the guidelines set out by the state of Illinois.

Expectations**St. Bruno Student / Remote Learner:**

- Commits to being a Responsible, Respectful and Safe digital citizen/student:
 - Has materials ready for class or check-in with teacher
 - Has assignments completed for class
 - Is well rested
 - Has an area to work in that provides a quiet space with limited distractions as much as possible
- Follows daily schedule posted in learning management tool
- Attends scheduled daily check-ins (typically 4 times per day)
- Checks the learning management system (Seesaw or Google Classroom) for assignments, videos and information from teachers, test and due dates
- Completes daily lessons and assignments on time
- Participates in Zoom meetings with teacher
 - Wears St. Bruno spirit wear or gym uniform

- o Has camera on during sessions
- o Asks questions/participates in discussion through posting on Zoom or during check ins
- o No eating during classes
- o No use of cell phone for other activities while checking in with Teacher and other Remote Learners

St. Bruno Teacher:

- Provides recorded video lessons and/or materials for core subjects (Math, ELA, Science, Social Studies, Religion)
- Posts all assignments, tests and lessons on Learning Management System
- Checks in with students in the morning for Attendance and Morning routine and at the end of the day before Dismissal for Recap of the day
- Checks in with students at least 2 times a day for core subjects:
 - o Reteaches lessons
 - o Answers questions
 - o Checks for understanding
- Posts Daily Schedule
- Hosts weekly office hours for parents
- Provides timely feedback on assignments and tests
- Keeps grade information on PowerSchool current
- Maintains regular communication through: Zoom office hour, emails, Weekly Newsletters, information on Learning Platform

St. Bruno Parent:

- Commits to at least 1 trimester with the first trimester dates August 24 – November 13
- Pays tuition on a timely basis
- Ensures child is on Zoom for scheduled daily check-ins and lessons with the teacher on time (schedules will be provided)
- Communicates with the teacher on a weekly basis during teacher's office hours
- Assists child with assignments and ensures child completes and turns in assignments
- Ensures the child is doing best quality work and showing what they have learned.
- Checks PowerSchool regularly for academic progress
- Makes sure devices and internet connections are ready for school each morning

This school year will be unlike any other, but we know our students and the entire staff at St. Bruno is up to the challenge. We emphasize the importance of being a St. Bruno trailblazer, which means to be a leader. We hope that you will continue this message at home by reminding your children what it means to be a trailblazer and how that mindset will provide momentum and help us through the year ahead.